GALWAY SCHOOL BOARD OF EDUCATION

Reorganizational Meeting/Regular Meeting Tuesday, July 9, 2013 6:30pm

MINUTES

1. CALL TO ORDER

The meeting was called to order by acting District Clerk, Barbara Agresta at 6:30pm in the High School Library.

Board Members Present: Thomas Rumsey, Jay Anderson, Nancy Lisicki, Dennis Schaperjahn, Joan Slagle, Laura Sakala, Melodye Eldeen.

Board Members Absent: None.

Others in Attendance: Bill Scott, Interim Superintendent, Lin Jackowski, Director of Pupil Services, Michelle McDougall, Elementary Principal, Brita Donovan, Associate HS Principal/Athletic Director, school employees, community members.

2. PLEDGE OF ALLEGIANCE

Was recited.

3. ADDITIONS/REVISIONS TO THE AGENDA

None.

4. PUBLIC COMMENT ON AGENDA ITEMS

None.

5. ADMISTRATION OF OATH OF TO BOARD MEMBERS

Oaths of office were signed by board members and certified by the District Clerk.

6. BOARD PRESIDENT ELECTION

Motion was made by Jay Anderson, seconded by Nancy Lisicki to appoint Thomas Rumsey as Board of Education President for the 2013-14 school year.

All voted Aye Motion Passed 7-Aye 0-No

7. BOARD VICE-PRESIDENT ELECTION

(Thomas Rumsey was elected Board President and conducted the remainder of the meeting).

Motion was made by Nancy Lisicki, seconded by Melodye Eldeen to appoint <u>Laura Sakala</u> as Vice President of the Board of Education for the 2013-14 school year.

Nancy Lisicki and Melodye Eldeen voted aye, the remainder of the Board voted No.

2-Aye 5-No Motion Did Not Pass

Motion was made by Joan Slagle, seconded by Jay Anderson to appoint <u>Dennis Schaperjahn</u> as Vice President of the Board of Education for the 2013-14 school year.

All Board members voted aye except for Nancy Lisicki and Melodye Eldeen who voted No.

5-Aye 2-No Motion Passed

8. APPOINTMENTS

Tom Rumsey questioned whether any of these appointments could be eliminated. There was a discussion of the role of an internal auditor and if Galway needed one.

Motion was made by Nancy Lisicki, second by Laura Sakala to accept the following appointments with the exception of School Physician and District Clerk.

7-Aye 0-No Motion Carried

Attendance Officers
Deputy Tax Collector
Purchasing Agent
Records Access Officer
Records Management Officer

Title IX Section 504 Compliance Officer

District Treasurer Deputy Treasurer School Physician School Attorney External Auditor

Data System Administrator Chief Information Officer

Dignity for All Students Act Compliance Officer

Student Activity Accts. Deputy Treasurer

Student Activity Accts. Treasurer

Asbestos Designee

Water Treatment Analyst

Claims Auditor District Clerk Tax Collector

Water Operator & Responsible Charge

Medicaid Billing Clerk

Custodian of Voting Machines

Chief Inspector/Co-Chairperson Elections
Chief Inspector/Co-Chairperson Elections
Board of Registration – School Elections

Cindy Colby, Carol Sniezyk Ballston Spa National Bank

Tim Hilker Linda Casatelli Linda Casatelli Linda Jackowski Tiffany Armitage Barbara Sleight

TBD

Whiteman Osterman & Hanna LLP

West & Co.
Edward Pirrone

Lisa Marcellus-BOCES

Linda Jackowski, Brita Donovan

Linda Casatelli

Barbara Agresta \$1,200 Michael Sherman \$1,000 Michael Sherman \$1,000

Barbara Pawlowski \$21.00/hour

\$2,000

Tracy Killeen \$4,000
Joseph Whalen \$50/hour
Barbara Agresta \$3,000
Beth Ruman \$150

Barbara Sleight \$8.00/hour Ruth Gerardi \$8.00/hour Ruth Gerardi \$8.00/hour Janet VanRijsewijk \$8.00/hour Doris Tretiak \$8.00/hour Barbara Sleight \$8.00/hour

9. DESIGNATION OF THE FOLLOWING:

Motion was made by Nancy Lisicki, seconded by Jay Anderson to accept all designations in its entirety.

Aye: 7 No: 0 Motion Carried

School Insurance Agent Bruce Rowledge
Official Newspaper Daily Gazette

Official Bank Depository Ballston Spa Nat'l Bank, Chase

Manhattan Bank, NBT Bank, CLASS 2nd Thursday of the month at 6:30pm 4th Thursday of the month at 6:30pm

Board Work Sessions to be held*
Official Board Meetings to be held*
*With the following exceptions:

November Meeting December Meeting May Meeting

Reorganizational/Regular Meeting

November 21th instead of the 28th December 19th instead of the 26th May 15th instead of May 22nd

July 10, 2014

Committee memberships for 2013-14:

<u>Committee of Special Education Full Committee</u>

Chairperson/Administrator – Linda Jackowski

Alternate Chairperson – Andrew Huszar

Psychologist – Andrew Huszar

Physician – TBD

Classroom Teacher of Child Being Reviewed

Special Education Teacher of child Being Reviewed or as Assigned

Parent Representative – Mary Bramer

Parent of Child Being Reviewed

Others as Deemed Appropriate

Committee on Special Education – Subcommittee

Chairperson-Linda Jackowski

Alternate Chairpersons – Andrew Huszar, Shannon Britten

Classroom Teacher of Child Being Reviewed

Parent of Child Being Reviewed

Others as Deemed Appropriate

Committee on Preschool Special Education

Chairperson – Linda Jackowski

Designee authorized to sign preschool STAC Forms – Linda Jackowski

Alternate Chairperson - Andrew Huszar

County Representative – As Appointed by the County – Lesley Monaco/ Pam Buchner

Evaluator of Child as Appropriate

Preschool Teacher or Provider as Appropriate

Parent Representative – Mary Bramer

10. AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

Motion: Nancy Lisicki Second: Tom Rumsey Aye: 7 No: 0 Motion Carried

- certify payrolls
- approve attendance at conferences, conventions, workshops, etc. for all employees
- apply for special state and federal funds
- approve budget transfers up to \$15,000
- represent the district in matters pertaining to school breakfast/lunch/milk programs: Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.

11. OTHER ITEMS

There was a brief discussion regarding the rate of pay for non-certified substitute teachers. Mr. Scott told Board members the Mr. Hilker was looking into it. After Board members questioned how many students took advantage of purchasing a school lunch, and the portion sizes of lunch for the high school students, the Board members agreed that they would like to have the cafeteria manager present periodic reports and attend a Board meeting so that question could be clarified. They also would like periodic reports presented from the director of buildings, grounds/transportation and have him attend a designated Board meeting as well.

A motion was made by Nancy Lisicki, seconded by Laura Sakala to approve the items below.

Aye: 7 No: 0 Motion Carried

- Establish mileage and meal reimbursement the most current IRS rate
- Establish the following petty cash funds:

\$100 for the school lunch program, \$100 for the transportation department, \$50 for the Business Office

Continue to purchase the following Bonds:

\$1,000,000 bond for the Tax Collector and the District Treasurer \$500,000 bond for the Deputy District Treasurer \$50,000 bond for the Student Activities Accounts Treasurer

Establish the following hourly pay rates:

Substitute Teacher Aide	\$ 8.50
Substitute Cafeteria	\$ 8.86
Substitute Monitor	\$ 8.50
Substitute Bus Driver	\$16.01
Substitute School Secretary	\$14.00
Substitute Secretary to CSO	\$18.00
Substitute Custodian/Cleaner	\$11.11
Substitute Automotive Repairer	\$14.00
Substitute Nurse	\$14.00
Instructional Tutor	\$22.00
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Certified Substitute Teacher \$92.00/full day

 Establish custodial and vehicle driver rates for school-related and non-school related user groups:

Non-School Groups Custodian Rate \$25/hour (2 hour minimum)

Driver Rate \$20/hour

- Establish mileage rate for bus user groups \$1.15/mile.
- Re-adopt all Policies and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the
 District's free and reduced price meal or special milk policy statement for the next
 school year which sets forth the conditions that the school must follow in order to
 participate in this program.
- Establish 2013-2014 food prices as follows (same as last year):

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.30	\$2.05
Jr/Sr High School	\$1.55	\$2.20
Adults	\$2.20 (Includes Tax)	\$3.95 (Includes Tax)
	<u>Milk</u>	Ice Cream
Students	55 ¢	85¢
Adults	65 ¢	85¢

12. PUBLIC COMMENT

Kathy Nelli spoke in regard to the school purchased lunch for the high school students since she has a son in the high school. You can purchase 2 lunches, however, the second lunch you pay the same amount as the first, but you are only served the entree. Vickie Weaver noted that many times students who have games or practices after school will have had nothing to eat sometimes from 11am if they are in the first lunch of the day.

Janet van Rijsewijk asked how the superintendent search was progressing. Mr. Rumsey responded that things are progressing and he believes that they have someone who is a good fit but cannot comment any more at this time other than it should be soon.

Tom Rumsey would like to amend the public comment procedures to omit an individual from stating their address before speaking. He believes the person's name and city is sufficient. This will be further discussed at the Board Retreat.

Tom Rumsey suggested all Board members to speak at Board meetings rather than just him as the President. He stated that all the Board members have a great deal of knowledge to share.

Laura Sakala recommended that there be standing committees aligned with the SOS donation buckets. Jay Anderson agreed with the exception of the curriculum and budget committees which should be left to the administration. He would also like to see the attendance policy is revisited.

Joan Slagle reminded Board members that there are usually summer meetings. Rural Schools and NYSSBA Annual Conference in the fall. Registration should be arranged earlier rather than later for discounted rates. Mr. Scott was asked to look into that and get back to the Board members with dates.

Jay Anderson publicly thanked everyone for their support of him being elected.

Nancy Lisicki suggested the Board members begin emailing each other with available dates for the Board Retreat as soon as possible.

In response to a community members comments made at a previous meeting, Tom Rumsey introduced a motion to honor the "coin flip" arrangement made in September of 2012 regarding school use by two community theater groups. Nancy Lisicki suggested verification of the organization and their not-for-profit status should be checked. Melodye Eldeen stated school organizations should have first priority. Galway Players by-laws state that they are associated with the school. Galway Little Theater has applied for not-for-profit status. Galway Players should have the choice this year as to when they want to have their performance since the "coin flip" method allowed the Galway Little Theater chose last year.

Motion was made by Joan Slagle, seconded by Jay Anderson, to honor the second year of the "coin flip" and allow Galway Players to have first choice as to whether they would like a fall or spring date.

7-Aye 0-No

Motion Carried

13. ADJOURNMENT

Motion was made by Nancy Lisicki, seconded by Joan Slagle to adjourn at 7:15pm.

7-Aye 0-No Motion Carried

Respectfully Submitted,

Barbara H. Hgresta

Barbara A. Agresta Clerk Pro Temp